NISTIR 7628 Users Guide subgroup meeting
August 3, 2012

Attendees: Craig Rosen (lead), Mark Ellison (lead), Marianne Swanson, Tanya Brewer, Vicky Pillitteri, Amanda Stallings, Jody Fraser, Leonard Jacobs, Leonard Tillman, Maurice Martin, Craig Miller, Robert Humphrey, Scott Saunders, Seth Bromberger, Brian McKay, Neil Greenfield, Ward Pyles

Marianne welcomed everyone to the call and went over the agenda.

Craig led a discussion about the scope of the document. A question was raised about using the term "process" to describe what we're going to be doing with the document. There was discussion about things the document could and should do and not do. There was discussion about whether the document was going to use a "process" or "examples" to explain things. The word "process" was changed to "processes and examples." Everyone approved of the modified scope. It is available on the twiki.

Mark began walking everyone through the draft outline of the document. Everyone agreed the formatting is fine as is. Then the group began going through the table of contents.

There was agreement that we would not use the word "critical," but instead would use "smart grid." The appropriate section headers were changed. The use of "smart grid systems" also brought up some questions about what exactly would be covered by this phrase. It was decided we would put a definition in a footnote similar to one that appears in NISTIR 7628. It was also decided that the document needs a glossary, so a header for one was added.

Questions were raised about where exactly "risk assessment" should go in the list of things. After discussion it was agreed upon that you would do some risk assessment in several places in-between some of these steps. Craig and Mark are going to go back and add some subheadings in some of the sections in anticipation of the next meeting.

During the discussions it was mentioned that Marianne has a mapping between the DoE ES-C2M2 and NISTIR 7628. She will share this with the group.

People should start thinking before the next meeting about which sections of the document they would like to help write. Also, if you know of language in other documents that you think could be useful in this one, please note it and have your ideas ready before the next call. The modified draft outline is available on the twiki.

Next call: Friday, August 17th, 2pm Eastern